

About Kinetic West

Kinetic West is a startup social impact consulting firm. We empower leaders from the social, public, and private sectors to solve their most challenging problems. Our capabilities include strategy, data analytics, program design, capacity building, and storytelling. We work across disciplines with a particular focus on education, economic development, and human capital. We believe in the power of people and data to build strong communities.

About the Associate Consultant role

Kinetic West is looking to hire a full-time Associate Consultant (AC) to join our growing team of socially-minded problem solvers.

The AC will split their time between project work (i.e. external work helping clients solve problems) and business building (i.e. internal work focused on growing Kinetic West). Responsibilities will vary project to project and day to day but will include:

Project Work

- *Quantitative analysis*: Crunching through a dataset, building a financial model, sanity checking output
- *Qualitative analysis*: Gathering and distilling research, conducting interviews
- *Material creation*: Building PowerPoint presentations, writing reports
- *Project coordination*: Managing project timelines, event coordination
- *Client interaction*: Managing client communications, meeting facilitation

Business Building

- *Marketing*: Assisting with our website, writing white papers / content marketing, social media
- *Recruiting*: Recruiting and interviewing new employees and contractors
- *Business/partnership development*: Networking, developing and delivering pitches
- *Infrastructure*: Designing our office, managing a budget, process improvement

The right candidate will...

- Be client and impact-obsessed – start with the client and work backwards
- Be entrepreneurial and scrappy – doesn't wait to be told what to do, gets things done, proactively flags and solves problems before they arise
- Be dedicated to their own growth and the growth of their teammates
- Be excited about a dynamic, startup environment and comfortable with ambiguity
- Be accountable – take ownership, commit, hit deadlines, show up
- Sweat the small stuff and dig into the details
- Want to invest to build something new whether it's our firm or new ways of solving problems
- Never be above the nitty gritty or beneath the boardroom – never says that's not my job
- Take the work seriously (a commitment to excellence) but never themselves (humility and a sense of humor)

Experience and qualifications

Qualifications include minimum 2-3 years work experience in strategy consulting, data analysis, stakeholder building, project management, or similar roles. We will also consider candidates with 1-2 years experience at a leading strategy consulting firm. Successful candidates will have a demonstrated passion for the social sector.

People of color, people with disabilities, and people of diverse sexual orientations, gender expressions, and identities are encouraged to apply.

To apply, please send a cover letter and resume to contact@kineticwest.com